



## Jail Planning Meeting Minutes November 19, 2013 at 6:00 pm

Members Present: Debra Shackett, Daniel Ward, David Berry, Edward Philpot, Alida Millham, John Thomas, Steve Nedeau, Craig Wiggin, Maggie Pritchard, Brian Loanes, Angela Bovill, and Gary Goudreau.

Also present: Representatives Huot, Raymond and DiMartino.

Commissioner Philpot, Chair called the meeting to order at 6:00 PM. M/Thomas, S/Nedeau to approve the 11/05/13 minutes as written. Unanimous. **Motion carries.**

Superintendent Ward brought updated costs and information on temporary housing units. A company named PROTEUS came last Friday and walked the site. It was determined that X5 would be the best most practical location for the temporary housing unit. Power, water and sewer all exist on that site and connect into the boiler room. The temporary housing unit is 50 x 100. After the walk thru, the price was reduced to \$1,584,684 over a 3 year lease (from the first figures they quoted us a while ago). This would be for a 48 bed facility. Due to the location, zero site work would need to be done except to anchor the building in the ground. As far as secure fencing and exterior lighting, which would depend on what this temporary units will be used for (maximum/medium, etc.). This solution would get all of our inmates back, open up a recreational area again, program area, and ease overcrowding. It will not address the environment that exists in the current infrastructure. It is a part time solution to a long term process. Discussions ensued.

A schematic design would be the next step on the process to refine the numbers (it is a cost estimate). Questions were asked about a schematic design versus what Ricci Greene and Associates provided. Ricci Greene provided us with a planning number which was based on the projections in the David Bennett report. Schematic allows you to change the size of the project and obtain real numbers. If we combine a schematic, the facility analysis and the Ricci Greene report, we can write the RFP and control the scope.

Rep. Huot asked if there was a time line on the project as a whole. We had been following the 9 phase program based on the PONI standards. We were at phase 4 of 9, we have stopped at 4. The next phase (5) is the A & E. We need to take this next step (which projects out for completion of total project 2-3 years from now).

Ed Philpot spoke on what \$3.2 million dollars gets us now for the project. That would allow the \$1.5 million for temporary housing, half a million dollars for schematic design and \$1 million dollars to replace the HVAC system in the building.

Rep. Huot stated that a time line including money requested as you go and then to take it to the Executive Committee/Delegation. Rep. Raymond also said that it would be extremely beneficial to include a cost of delay too.

Discussion ensued on other creative ways that we can get the message out on what we are trying to do. Ideas will be vetted at the 12/17/13 meeting.

M/Nedeau, S/Thomas to adjourn at 7:20 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant